The publication

**Welcome Aboard**

is dedicated to all new students who are about to embark on a new chapter at The University of Hong Kong

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BY CENTRE OF DEVELOPMENT AND RESOURCES FOR STUDENTS
The University of Hong Kong
Welcome from the Dean of Student Affairs

My warmest welcome to you for joining the family of The University of Hong Kong (HKU)! As you are about to start a new chapter of your life, this booklet will help you navigate through learning at HKU, adapt to university life, make good use of HKU’s support services, and develop academic and personal goals.

I hope that you will make the most of your time and opportunities at HKU to make your university life a wonderful journey and to flourish. We are always here to support you, so that you can cope with the transition and enjoy the new experiences.

My best wishes to all of you for a fruitful first year, and a rewarding time at HKU. I look forward to meeting you soon on campus.

Professor Samson Tse
Dean of Student Affairs
2020-2021
**First Year Studies**

**Undergraduate Curriculum**

HKU's four-year undergraduate curriculum structure provides flexibility for you to design your own combination of disciplinary majors, minors and electives under proper academic advising to pursue your own academic interests, and enables you to engage in diverse learning experiences, such as overseas exchange programmes, internships, real-life projects, etc. The distinctive features of the four-year undergraduate curriculum can be viewed at: [tl.hku.hk/reform/#anchor-2](tl.hku.hk/reform/#anchor-2).

<table>
<thead>
<tr>
<th>Component</th>
<th>Courses</th>
<th>No. of Credits*</th>
<th>% of Total No. of Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Compulsory Courses</strong></td>
<td>Common Core</td>
<td>36 credits</td>
<td>22.5%</td>
</tr>
<tr>
<td></td>
<td>English</td>
<td>12 credits</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Chinese</td>
<td>6 credits</td>
<td></td>
</tr>
<tr>
<td><strong>Specialisation</strong></td>
<td>Major</td>
<td>72 – 96 credits</td>
<td>30% – 40%</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>36 – 48 credits</td>
<td>15% – 20%</td>
</tr>
<tr>
<td><strong>Electives</strong></td>
<td>Electives for all students</td>
<td>Remainder to complete 240 credits</td>
<td>17.5% – 32.5%</td>
</tr>
<tr>
<td><strong>Total no. of required credits</strong></td>
<td></td>
<td>240 credits</td>
<td>100%</td>
</tr>
</tbody>
</table>

* 6 credits = 120 – 180 student workload hours

** Students are allowed to take additional credits of up to 6 credits per semester and graduate with a total of 288 credits.
For more information on the curriculum structure, regulations and selection of major(s) and minor(s), please refer to the website of Academic Advising Office (AAO) (aao.hku.hk).

Towards the end or after your first year at the University, you may consider going abroad for exchange studies and/or engage in experiential learning required by your course(s). You are therefore encouraged to visit the International Affairs Office (aal.hku.hk/studyabroad) to learn more about the support services to HKU’s incoming and outgoing exchange students, the exchange opportunities, partner institutions, eligibility and application procedures etc. so that you can plan ahead for your studies. You can also find useful information on non-academic support such as visa from studentvisa.hku.hk and financial resources from CEDARS (cedars.hku.hk/cedars-financial-resources).

You are welcome to visit the Gallant Ho Experiential Learning Centre (ghelc.hku.hk) to find out more about the interdisciplinary and multidisciplinary learning projects.

If you wish to apply for a testimonial/transcript, you should submit an application to the Academic Services Office, Room G04, Run Run Shaw Building. The relevant application forms are available from the Academic Services Office, or the website (ase.hku.hk/asoffice).

**Study Plan and Course Selection**

Formulate your study plan as soon as possible. You can do so by logging into the HKU Portal, reviewing the course and timetable in Student Information System (SIS), and devising a course selection plan for the coming academic year and a tentative study plan for the whole study period. Identify some backup courses (especially for elective courses and Common Core courses) just in case your preferred courses become full due to quota limitation. An E-academic planner for making a study plan is available on AAO’s website (aao.hku.hk/eplanner).

While you might not be required to declare your major/minor right away, if you are considering a particular major/minor programme, please make sure that you do not miss any pre-requisites that should be taken in your first year.

Pay attention to the dates of the course selection period and add/drop period and enroll your courses in SIS accordingly. Seek advice from your Faculty Office or AAO as necessary.

Please visit the website of AAO (aao.hku.hk/important-academic-dates) for the important academic dates.
Academic Advising

At HKU, academic advising helps you understand the aims of university education, the culture and ethos of learning, the available educational options and the paths that can be taken so that you can draw your own roadmaps to achieve your goals and monitor your own progress. Academic advising enables you to have greater satisfaction with your academic experience, better self-understanding and a sense of success in the achievement of personal and academic goals.

If you have any academic questions, one-on-one advising is available at the AAO (booking.aao.hku.hk).

All first-year undergraduates will be assigned to a Faculty Academic Adviser upon registration. You are required to meet with your Faculty Academic Adviser once every semester in your first year of study to discuss different academic issues. Check who your adviser is in the “Student Centre” of the HKU Portal and reach out to her/him.

Language Requirement and Pre-requisites

You are advised to pay attention in completing the language and pre-requisite course(s) required by your Faculty in your first year of study.

Some Faculties require students to complete certain introductory course(s) in the first year to facilitate smooth progression to senior years and better understanding of the subject in question. At the programme level, majors and minors may also require students to complete certain pre-requisite(s) in the first year. The failing of which may affect your taking of senior courses and declaration of the relevant major or minor. Please check with your Faculty for the details of the courses.

CAES1000 Core University English (CUE)

The Core University English (CUE) is a very important course for all first-year undergraduate students. It aims to help you develop the academic English language skills you will need to complete your university degree. The course develops your ability to understand and produce spoken and written academic texts, express academic ideas and concepts clearly and in a well-structured manner, and search for and use academic sources of information in your writing and speaking.

Learn more: youtu.be/sSA6oqQXYsY and learning.hku.hk/caes1000
Common Core Curriculum

The HKU Common Core Curriculum is the centerpiece of the undergraduate curriculum. It stimulates students’ intellectual curiosity to explore issues of profound significance to humankind through four Areas of Inquiry (AoSs): Scientific and Technological Literacy, Humanities, Global Issues, and China: Culture, State and Society. Common Core courses are interdisciplinary in nature and are taught by professoriate staff from all Faculties.

Students of four-year curriculum are required to complete 36 credits of courses in the Common Core Curriculum, comprising at least one and not more than two courses from each AoI with not more than 24 credits of courses being selected within one academic year except where candidates are required to make up for failed credits. However, the number of courses required and the year and semester in which they are taken vary from programme to programme. You are advised to check with your home Faculty on your programme requirements for taking Common Core courses before choosing the courses.

Learn more: commoncore.hku.hk

Registration Procedure and Student Card

Registration procedure is listed in the following handbooks:

<table>
<thead>
<tr>
<th>Undergraduate Handbook</th>
<th>handbook.hku.hk/ug</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postgraduate Handbook</td>
<td>handbook.hku.hk/tpg</td>
</tr>
<tr>
<td>(coursework programmes)</td>
<td></td>
</tr>
</tbody>
</table>
Internships and Other Learning Opportunities

HKU promotes a total learning experience approach which combines inside and outside classroom learning. Various units in HKU such as Centre of Development and Resources for Students (CEDARS), Centre for Sports and Exercise (CSE), etc. provide non-credit bearing, outside classroom learning opportunities to enable you to achieve the HKU educational aims, such as fostering your abilities in intercultural understanding, enhancing your awareness and commitment to global citizenship, and preparing you to be leaders and advocates for improvement of the human condition.

Here are some of the diverse learning opportunities at HKU:

<table>
<thead>
<tr>
<th>Department/Network</th>
<th>Learning Opportunities</th>
</tr>
</thead>
<tbody>
<tr>
<td>CEDARS-Campus Life Section cedars.hku.hk/cl</td>
<td>Student financial management and investment workshops, training of student leaders and volunteer work opportunities, Student Theatrical Technician Training Programme by CEDARS-Chong Yuet Ming Cultural Centre (CYMCC) on essential stage lighting principles and the use of audio-visual equipment to train students to become CYMCC part-time student technicians</td>
</tr>
<tr>
<td>CEDARS-Careers and Placement Section cedars.hku.hk/op</td>
<td>Career advising, co-curricular programmes, entrepreneurial support, industry talks, training workshops, internships and work placements</td>
</tr>
<tr>
<td>CEDARS-Counselling and Person Enrichment Section cedars.hku.hk/cope</td>
<td>Person Enrichment (PE) Workshops (Confidence and Social Communication, Relaxation and Resilience, and Self-management), Mental Health First Aid (MHFA), service opportunities and trainings to support people with disabilities or Special Educational Needs (SEN) both inside and outside campus to participate fully in life through SEN Peer Impact Network (PIN)</td>
</tr>
<tr>
<td>CEDARS-Student Development Team cedars.hku.hk/sd</td>
<td>Service opportunities, educational funds, leaders’ resources, support for student-initiated projects, NGOs and students’ participation in external competitions and service learning programmes</td>
</tr>
<tr>
<td>Organization</td>
<td>Description and Activities</td>
</tr>
<tr>
<td>--------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>CEDARS-General Education Team</td>
<td>Non-credit bearing co-curricular programmes for all students in wholeperson education, interactive and lively learning activities</td>
</tr>
<tr>
<td>Gallant Ho Experiential Learning Centre (GHELC)</td>
<td>Experiential Learning Fund, generic workshops on issues such as cultural adjustment, work ethics and interactional skills</td>
</tr>
<tr>
<td>Centre for Applied English Studies</td>
<td>One-to-one language support services and summer programmes</td>
</tr>
<tr>
<td>Centre for Sports and Exercise</td>
<td>Sports, health and fitness programmes</td>
</tr>
<tr>
<td>China Affairs Office</td>
<td>China Vision programmes and collaborative degree programmes with renowned universities in Mainland China</td>
</tr>
<tr>
<td>Chinese Language Centre</td>
<td>Putonghua and Cantonese courses, Chinese language and cultural courses</td>
</tr>
<tr>
<td>HKU Mentorship</td>
<td>Mentees have the chance to look beyond the classroom and learn from HKU Mentors who are professionals and experts from different walks of life</td>
</tr>
<tr>
<td>HKU Summer Institute</td>
<td>Summer programmes</td>
</tr>
<tr>
<td>Department</td>
<td>Services/Programs</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Horizons Office</td>
<td>Experiential learning programmes beyond Hong Kong and financial support to students</td>
</tr>
<tr>
<td>International Affairs Office</td>
<td>Exchange programmes, Worldwide Plus Visiting Programmes, Short-term Abroad Partnerships, Short-term Abroad Opportunities, and Globalink Research Internship</td>
</tr>
<tr>
<td>School of Modern Languages and Cultures</td>
<td>European and Asian language courses</td>
</tr>
<tr>
<td>University Health Service</td>
<td>Health education</td>
</tr>
<tr>
<td>University Libraries</td>
<td>Library courses to enhance your information literacy skills</td>
</tr>
</tbody>
</table>

### Students Under 18

You may still be under the age of 18 at the time of admission to HKU. In this case, your parent/guardian is required to sign a consent form, without which the University may have difficulty in arranging some of the teaching and learning activities and accommodation for you.

You will be generally treated as an adult and are expected to lead your academic and social lives in HKU as other students do. We will correspond directly with you, but not your parents/guardians, on things related to you such as course enrollment, payment status of fees, academic status, results and grades, etc. Your parent/guardian will only be contacted in emergency or other situations where potential risks are involved.
CEDARS is committed to supporting students with disabilities or special educational needs (SEN) in overcoming barriers and achieving successful university education. We are the one-stop service unit for students with physical and sensory disabilities, learning and developmental disabilities, mental illnesses, chronic medical illnesses or multiple disabilities.

We provide comprehensive service and support to facilitate your university adjustment and learning:

- Accessible routing
- Information on campus facilities
- Support for application for special housing arrangements
- Special classroom and examination arrangements
- On-loan learning aids/equipment
- Information on funding resources to procure learning aids/equipment/services
- Peer support
- Employment preparation
- Counselling service
- And more...

For more details about SEN support, please contact CEDARS-SEN Support.

Enquiries:
Tel: 3917 8388
Email: cedars-SEN@hku.hk
Learn more: cedars.hku.hk/cope/sen-support
Smoke-free Campus

HKU is a smoke-free campus. Smoking is not allowed on campus, both indoors and outdoors.

Campus Facilities

Amenities Centres

CEDARS manages three amenities centres (cedars.hku.hk/campuslife/student-amenities). The facilities are open for use by students and staff as individuals or groups. Some facilities can be booked online for exclusive use. Priority is given to students, student societies, and student organised activities.

<table>
<thead>
<tr>
<th>Chong Yuet Ming Amenities Centre</th>
<th>Multi-purpose room, meeting rooms, music rooms, band room, baby care room, shower rooms, exhibition counters, banner sites, student society rooms, supermarket, cafeteria, restaurant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room 201, Chong Yuet Ming Amenities Centre</td>
<td>Tel: 2859 8006 Email: <a href="mailto:cymac@hku.hk">cymac@hku.hk</a> Mon to Fri: 9am – 7pm; Sat: 9am – 1pm</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fong Shu Chuen Amenities Centre</th>
<th>Multi-purpose rooms, meeting rooms, party room, music rooms, prayer room, party room, music rooms, prayer room, lounge, photo studio/darkroom, restaurant, student society rooms, banner site, vCave</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room 1A06, Swire Building</td>
<td>Tel: 2548 0074 Email: <a href="mailto:fscac@hku.hk">fscac@hku.hk</a> Mon to Fri: 9am – 7pm; Sat: 9am – 1pm</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Pokfulam Amenities Centre</th>
<th>Music room, games room, baby care room, assembly hall/lobby, photocopying corner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rm 207, Pauline Chan Building, 10 Sassoon Road</td>
<td>Tel: 3917 7543 Email: <a href="mailto:pflac@hku.hk">pflac@hku.hk</a> Mon to Fri: 9am – 7pm</td>
</tr>
</tbody>
</table>
Chong Yuet Ming Cultural Centre

Chong Yuet Ming Cultural Centre (CYMCC), managed by CEDARS, is located on the 3/F, 4/F and 5/F above the Chong Yuet Ming Amenities Centre on the Main Campus.

Yuet Ming Auditorium holding up to 400 seats, is a modern and well-equipped proscenium theatre at HKU, which is designed for cultural performances, drama productions and various kinds of functions.

Studio 303 with a capacity of 148 seats, is an ideal performing venue for experimental performances in a variety of art forms, such as drama, dance, musical performance and theatrical workshop.

Exhibition Gallery, located on the 5/F of CYMCC with approximate 134 sq. m. of exhibition area, is an ideal place for student artwork display, posters and publicity presentation.

Enquiries:
Room 401, Chong Yuet Ming Cultural Centre
Tel: 3917 1281
Email: cymcc@hku.hk
Learn more: cedars.hku.hk/CYMCC
1. Robert Black College Dining Room
   - Robert Black College, University Drive
   - Chinese or Western set meal (table-served)

2. Chong Yuet Ming Amenities Centre Restaurant
   - 4/F, Chong Yuet Ming Cultural Centre
   - Local fast food and Asian food

3. Cafe 330
   - 2/F, Chong Yuet Ming Amenities Centre
   - Western Deli, snacks and beverages

4. Fong Shu Chuen Amenities Centre Restaurant
   - 2/F, Fong Shu Cheun Amenities Centre
   - Local fast food and Asian food

5. Ebeneezer’s Kebabs & Pizzeria
   - HKU Halal Food Corner
   - 1/F, Fong Shu Chuen Amenities Centre
   - Halal food and beverages

6. Subway
   - Run Run Shaw Podium
   - Submarine sandwiches and beverages

7. Kiosk by The Sandwich Club
   - Run Run Shaw Podium
   - Bento boxes, pastries, sandwiches and salads

8. The Coffee Academics
   - G/F, Library Building (Old Wing)
   - Specialty coffee, sandwiches and salads
9. Big Pizza
- Main Library Covered Podium
- Halal Food - Pizza and drinks

10. HK Diners
- 4/F, Haking Wong Building
- Local fast food and Asian food

11. Starbucks Coffee
- G/F, Composite Building
- Coffee, pastries, sandwiches and salads

12. U Deli
- G/F, Composite Building
- Lunch boxes and beverages

13. Oliver's Super Sandwiches
- LG/F, The Jockey Club Tower, Centennial Campus
- Sandwiches, baked potato, pasta, salad and coffee

14. Alfafa cafe
- G/F, The Jockey Club Tower, Centennial Campus
- Pasta, sandwiches, salads, pastries and specialty coffee

15. Gourmet Asia
- G/F, Run Run Shaw Tower, Centennial Campus
- Southeast Asia cuisine

16. BIJAS Vegetarian
- G/F, Run Run Shaw Tower, Centennial Campus
- Vegetarian food (Chinese cuisine)

Website: cedars.hku.hk/catering
**Food Map**
Sassoon Road Campus and Other Locations

**Pokfulam Road**

**Sassoon Road**

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**Sassoon Road Campus**

17. **Bayview Restaurant**
- Location: LG/F, 6 Sassoon Road
- Highlight: Local and western dishes

18. **Subway**
- Location: Fan Pui Garden, LG/F, William M.W. Mong Block, 21 Sassoon Road
- Highlight: Submarine sandwiches and beverages

19. **1887**
- Location: 7/F, William M.W. Mong Block, 21 Sassoon Road
- Highlight: Western and Asian cuisines

20. **Cupping Room Coffee Roaster**
- Location: G/F, William M.W. Mong Block, 21 Sassoon Road
- Highlight: Coffee and pastries

Website: [cedars.hku.hk/catering](cedars.hku.hk/catering)
Global Lounge

Located on the G/F of Fong Shu Chuen Amenities Centre and open to all HKU students, the Global Lounge provides a venue for all types of interactions, informal gatherings, and multi-cultural and international activities such as cultural nights, exhibitions, and concerts to take place. The Global Lounge has offered a unique experience to you and has established itself as a hub of students’ social and cultural life at HKU.

Learn more: www.als.hku.hk/globallounge

Libraries

The HKU Libraries consist of the Main Library and six specialist branch libraries. The Main Library comprises an all-round collection of materials in arts, humanities, architecture, social sciences, and science and technology. The Libraries also has a rich collection of audio-visual materials and reserve materials, as well as the Special Collections which houses a unique collection of Hong Kong materials, rare books, pamphlets, and microforms. The other six specialist libraries are: Dental Library, Fung Ping Shan Library, Lui Che Woo Law Library, Music Library, Tin Ka Ping Education Library and Yu Chun Keung Medical Library. The Libraries provides photocopiers and laser printers for users to make a copy of documents for the purposes of research, private study, criticism or review. Located on the 3/F of the Main Library, Level 3 is a learning commons style facility providing a variety of spaces suitable for different learning styles including reflective self-study as well as collaborative study.

Learn more: lib.hku.hk
Learning Spaces

A variety of spaces are provided for individual and self-paced learning in the Learning Commons. These include quiet study areas, reading and lounging areas and individual workstations. Collaborative learning spaces are provided in the form of group study rooms, more traditionally styled work tables as well as diner booth style places that are well suited to group interactivity.

The Learning Commons is a campus hub equipped with modern learning facilities that encourages and facilitates individual and group study.

- Chi Wah Learning Commons: podium levels of Centennial Campus
- The Oval: 1/F of Knowles Building
- The Curve: 1/F and 2/F of K.K. Leung Building
- The Lounge: 2/F of Main Building

Learn more: [www.les.hku.hk/teaching-learning/learning-space](http://www.les.hku.hk/teaching-learning/learning-space)

Sports Facilities

Apart from offering a wide range of sports and fitness programmes, the Centre for Sports and Exercise (CSE) also manages the following sports facilities:

- Flora Ho Sports Centre, Lindsay Ride Sports Centre and Stanley Smith Swimming Pool on Pokfulam Road
- Stanley Ho Sports Centre, Henry Fok Swimming Pool at Sandy Bay
- 3 Fitness Centres in Lindsay Ride Sports Centre, Henry Fok Health and Fitness Complex and the ACTIVE (Centennial Campus)
- Tennis courts at High West on Pokfulam Road and Robert Black College

Learn more: [cse.hku.hk](http://cse.hku.hk)

Computing and Network Facilities

Information Technology Services (ITS) provides comprehensive information technology services such as HKU Portal, procedures on connecting to HKU Campus Network and email service etc.

You may visit ITS Service Desk on the 1/F of Library Building (Old Wing) or send email to [ithelp@hku.hk](mailto:ithelp@hku.hk) for assistance in using the central computing and network services.

Learn more: [its.hku.hk](http://its.hku.hk)
Daily Life Necessities

Lockers

All HKU students with a valid HKU Portal account are eligible to use e-lockers. E-lockers are for temporary storage up to a maximum of 7 consecutive calendar days with the rental fee of HK$1 per hour. Renting of the e-locker is on a first-come-first-served basis, supported by the mobile app called ‘uLock@hku’. A number of existing traditional lockers will be available for application by full-time undergraduate students for longer-term use of up to one academic year. Students can apply for the traditional lockers by a central application system by random ballot.

Learn more: www.handbook.hku.hk/ug/full-time-2020-21/student-services/lockers

Shuttle Bus Service

The Estates Office operates shuttle bus service for students to travel among various campuses and offices. The service is restricted to HKU students and staff only, thus passengers are required to present their student/staff cards for identification purpose.

Learn more: www.estates.hku.hk/our-services/facility-management/transportation-services/shuttle-bus-service/#App

KMB Fare Saver Kiosk

KMB Fare Saver Kiosk is located at the bridge linking K.K. Leung Building and Knowles Building. By swiping your Adult/Student Octopus card, you can enjoy a HK$4 fare discount for taking two bus trips.

Banking

The majority of banks are closed on Saturday afternoon and public holidays. There are two banks on Main Campus, with details as follows:

<table>
<thead>
<tr>
<th>Bank</th>
<th>Address</th>
<th>Tel</th>
<th>Mon – Thu:</th>
<th>Fri:</th>
<th>Sat and Sun:</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSBC</td>
<td>G/F, Run Run Shaw Building, Main Campus</td>
<td>2233 3000</td>
<td>9am - 4:30pm</td>
<td>9am - 5pm</td>
<td>Closed</td>
</tr>
<tr>
<td>Bank of East Asia</td>
<td>Shop P0030, G/F, Centennial Campus</td>
<td>2211 1333</td>
<td>9am - 5pm</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
There are a few ATM machines on campus, respectively located at the Haking Wong Podium, Run Run Shaw Podium and on Centennial Campus.

**Supermarket**

The nearest wet market is the Shek Tong Tsui Market (about 10-minute walk from Hill Road).

There is one mini PARKnSHOP located on the 2/F of Chong Yuet Ming Amenities Centre. A larger International by PARKnSHOP can be found on 37-47 Bonham Road (about 10-minute walk from the Main Campus). Nearby a Wellcome can be found on 62 Bonham Road. Another larger Wellcome Superstore is at the Westwood (8 Belcher’s Street).

**Bookstores and Stationery**

The University bookstore (Swindon Book Co. Ltd) (Tel: 2546 8412) is located on the G/F of Chi Wah Learning Commons, Centennial Campus. Textbooks, stationery and books for leisure reading are for sale.

The Hong Kong University Press Bookshop (Tel: 3917 7801) is located on the G/F of Run Run Shaw Heritage House (next to the Visitor and Information Centre), Centennial Campus.

The Hong Kong University Students’ Union (HKUSU) also operates a co-op store selling stationery and souvenirs. It is located on the 1/F of the Composite Building.

**Photocopying**

In addition to the facilities in your faculty, there are a few areas, with photocopying machines available for general use:

- 1/F and 2/F (CPD-1 and CPD-2) of the Chi Wah Learning Commons (LC)
- The Main Library and branch libraries (Octopus-card operated photocopying machines are available in each library. Library patrons should observe the copyright ordinance when making photocopies for research or teaching purposes.)
- The Oval, 1/F, Knowles Building
- Room 420, 4/F, Knowles Building (Knowles Digital Centre Ltd.)
- Union Photocopy Centre, 1/F, Composite Building
- Shops along Bonham Road and Pokfulam Road (They provide reliable services at reasonable price. Some of them even offer binding services.)
Postal Services
There is a letterbox on Main Campus situated on the LG 2/F of Knowles Building. The nearest Post Office is Sai Ying Pun Post Office (27 Pokfulam Road, Tel: 2546 2396), 5-minute walk from the east gate of Main Campus.
Postage varies with weight and destination. Visit www.hongkongpost.hk for details.

Baby Care Rooms
Facilities such as washrooms with baby-changing table at all amenities centres, and baby care rooms at Chong Yuet Ming Amenities Centre, The Jockey Club Tower and William M.W. Mong Block are available to parent students, staff and visitors during their time on campus.

Newspapers
Local newspapers and magazines are available at the Office of The Hong Kong University Students’ Union (HKUSU), as well as the Dental Library, Yu Chun Keung Medical Library, and the Lui Che Woo Law Library.
Selected overseas newspapers for the latest two months are kept on the 1/F New Wing of the Main Library. You may also access online news collections subscribed by the Libraries through the Library website at lib.hku.hk.
Please refer to the Main Campus and Sassoon Road Campus maps at the end of this brochure.

Fax
The Amenities Centres offer local fax services to all students, though charges may be levied. Some stationery shops and printing companies around campus also provide fax services.

Public Phones

<table>
<thead>
<tr>
<th>Public phones on the campus:</th>
</tr>
</thead>
<tbody>
<tr>
<td>- 1/F, Meng Wah Complex</td>
</tr>
<tr>
<td>- Run Run Shaw Podium</td>
</tr>
<tr>
<td>- G/F, K.K. Leung Building</td>
</tr>
<tr>
<td>- G/F, Main Building</td>
</tr>
<tr>
<td>- P4, P5 and P6, Graduate House</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Paid public phones for local/IDD Calls on the campus:</th>
</tr>
</thead>
<tbody>
<tr>
<td>- LG 1/F, Library Building (New Wing)</td>
</tr>
<tr>
<td>- 1/F, Robert Black College</td>
</tr>
<tr>
<td>- P4, Graduate House</td>
</tr>
<tr>
<td>- UG/F, Knowles Building</td>
</tr>
<tr>
<td>- G/F, Haking Wong Building</td>
</tr>
<tr>
<td>- G/F, Main Building</td>
</tr>
<tr>
<td>- Run Run Shaw Podium</td>
</tr>
</tbody>
</table>
University Health Service

The University Health Service (UHS) provides the following services for eligible students:

- Primary medical care on 2/F, Meng Wah Complex. Preventive, elective and expensive items are provided at a charge.
- Dental service on 3/F, Meng Wah Complex at a charge.
- Physiotherapy service (upon the referral of UHS physicians) at a charge.
- Health education
- Where appropriate, referral to public specialist out-patient clinics or public hospitals.*

Students unable to attend any scheduled appointments should notify the UHS reception as soon as possible. For dental, physiotherapy, medical checkup, Travel Health Clinic and long consultation appointments, at least 24 hours’ notice must be given for any cancellation, or else a penalty fee would be charged.

Students’ family members are not entitled to the UHS services.

Learn more: www.uhs.hku.hk

<table>
<thead>
<tr>
<th>General Enquiries</th>
<th>3917 2501</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Appointments</td>
<td>2549 4686</td>
</tr>
<tr>
<td>Dental Appointments/Enquiries</td>
<td>2859 2511</td>
</tr>
<tr>
<td>Web Appointment Booking</td>
<td>uhs.hku.hk/appoint/appointment-m.php #Appointments</td>
</tr>
</tbody>
</table>

* Notes for students who need specialist care and hospital care in government clinics and hospital:

- If you are a Hong Kong citizen, you will be charged at public rate.
- If you are not a Hong Kong citizen, you may be charged at private rate. You should, therefore, purchase appropriate and adequate private medical and hospital insurance covering the whole period of your stay in Hong Kong.
CEDARS, your student service and resources centre, AND your co-curricular learning hub

The Centre of Development and Resources for Students, or more popularly known as CEDARS, provides comprehensive student services such as housing, financial support, career preparation, professional counselling, as well as a spectrum of co-curricular learning and serving opportunities.

Financial Management and Financial Assistance

Government Financial Assistance

Eligible students who need financial support to their university studies are encouraged to apply for the Tertiary Student Finance Scheme and the Non-means-tested Loan Scheme administered by the Student Finance Office.

Learn more: cedars.hku.hk/finance/govt.html

University Financial Assistance

University funds, available to local students, are in general used to supplement Government Grants and Loans. Applications are invited in early September each year. Emergency assistance is also available throughout the year.

Learn more: cedars.hku.hk/finance/ufa.html

HKUFresh$3000 is a subsidy (HK$3,000) provided to eligible local full-time undergraduates newly admitted to HKU to cover some of the immediate expenses. Applicants must be in receipt of the HKSAR comprehensive social security assistance prior to their entry into the University.

Learn more: cedars.hku.hk/finance/3000.php

The First-in-the-Family Education Fund (FIFE Fund) supports full-degree first year local undergraduate students who are the first generation of university students with financial needs.

Learn more: fife.hku.hk

You will be introduced to all these financial options at CEDARS’s orientation talk “Financing your University Studies”.

Learn more: cedars.hku.hk/campuslife/talkonfinance
Residential Halls, Residential Colleges and Student Residences

Halls (mainly for undergraduate students) and Residential Colleges (for undergraduate and postgraduate students in UGC-funded programmes)

At HKU, residential education forms part of the proud tradition of the University. They are part of the education system rather than a mere provision of accommodation. As members of halls and colleges have to learn to be independent and interact closely with students of various backgrounds under the same roof, halls are a community of students seeking social and intellectual enrichment.

Undergraduate students can apply to one of the undergraduate Halls and Residential Colleges. Amongst these 17 student residences, two of them are financially and administratively independent.

HKU halls are known for their strong hall spirit. Members identify strongly with their halls. Each hall has its own tradition, culture and unique characteristics. Hall members are expected to participate in various activities.

The four HKU Residential Colleges have 1,800 places for undergraduate and postgraduate students. They have strong representations of local, mainland and overseas students. There is a lot of in-depth cultural exchange. Students have very close engagement with the neighbourhood community.

All Halls and Residential Colleges have common rooms and recreational facilities and quiet study area. Toilet facilities are communal. Other accommodation options include university-administered non-hall housing and off-campus private accommodation.

Please refer to the website of CEDARS-Campus Life Section (cedars.hku.hk/cl) for applications and other information.

The table lists out the websites of the HKU Undergraduate Halls and Residential Colleges:

<table>
<thead>
<tr>
<th>Hall Name</th>
<th>Website</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lady Ho Tung Hall</td>
<td><a href="http://www.hku.hk/hotung">www.hku.hk/hotung</a></td>
<td>91A Pokfulam Road</td>
</tr>
<tr>
<td>Lee Hysan Hall</td>
<td><a href="http://www.hku.hk/leehysan">www.hku.hk/leehysan</a></td>
<td>6B Sassoon Road</td>
</tr>
<tr>
<td>Residential College</td>
<td>Location</td>
<td>Website</td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>---------------------------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td>Lee Shau Kee Hall</td>
<td>109 Pokfulam Road</td>
<td><a href="http://www.hku.hk/lskhall">www.hku.hk/lskhall</a></td>
</tr>
<tr>
<td>Morrison Hall</td>
<td>109 Pokfulam Road</td>
<td><a href="http://www.hku.hk/morrison">www.hku.hk/morrison</a></td>
</tr>
<tr>
<td>R.C. Lee Hall</td>
<td>6A Sassoon Road</td>
<td><a href="http://www.hku.hk/rclhall">www.hku.hk/rclhall</a></td>
</tr>
<tr>
<td>Ricci Hall</td>
<td>93 Pokfulam Road</td>
<td><a href="http://www.hku.hk/ricci">www.hku.hk/ricci</a></td>
</tr>
<tr>
<td>Simon K.Y. Lee Hall</td>
<td>On Main Campus (Pokfulam Road)</td>
<td><a href="http://www.hku.hk/skylee">www.hku.hk/skylee</a></td>
</tr>
<tr>
<td>St. John’s College</td>
<td>82 Pokfulam Road</td>
<td><a href="http://www.hku.hk/stjohns">www.hku.hk/stjohns</a></td>
</tr>
<tr>
<td>Starr Hall</td>
<td>91B Pokfulam Road</td>
<td><a href="http://www.hku.hk/starr">www.hku.hk/starr</a></td>
</tr>
<tr>
<td>Suen Chi Sun Hall</td>
<td>109 Pokfulam Road</td>
<td><a href="http://www.hku.hk/scsweb">www.hku.hk/scsweb</a></td>
</tr>
<tr>
<td>Swire Hall</td>
<td>On Main Campus (Pokfulam Road)</td>
<td><a href="http://www.hku.hk/swire">www.hku.hk/swire</a></td>
</tr>
<tr>
<td>University Hall</td>
<td>144 Pokfulam Road</td>
<td><a href="http://www.hku.hk/uhall">www.hku.hk/uhall</a></td>
</tr>
<tr>
<td>Wei Lun Hall</td>
<td>6D Sassoon Road</td>
<td><a href="http://www.hku.hk/weilun">www.hku.hk/weilun</a></td>
</tr>
<tr>
<td>Residential Colleges:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shun Hing College</td>
<td>9 Lung Wah Street</td>
<td><a href="http://www.jockeyv3.hku.hk">www.jockeyv3.hku.hk</a></td>
</tr>
<tr>
<td>Chi Sun College</td>
<td></td>
<td><a href="http://www.shunhingcollege.hku.hk">www.shunhingcollege.hku.hk</a></td>
</tr>
<tr>
<td>Lap-Chee College</td>
<td></td>
<td><a href="http://www.chisuncollege.hku.hk">www.chisuncollege.hku.hk</a></td>
</tr>
<tr>
<td>New College</td>
<td></td>
<td><a href="http://www.lapcheecollege.hku.hk">www.lapcheecollege.hku.hk</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="http://www.newcollege.hku.hk">www.newcollege.hku.hk</a></td>
</tr>
</tbody>
</table>
Postgraduate Student Residences

Postgraduates can apply to the following Halls and Residential Colleges. Application procedure and other details can be found at cedars.hku.hk/cl.

The table lists out the websites of the HKU Postgraduate Student Residences:

<table>
<thead>
<tr>
<th>Graduate House</th>
<th>All postgraduates</th>
<th>On Main Campus (University Drive)</th>
<th><a href="http://www.gradhse.hku.hk">www.gradhse.hku.hk</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>St. John’s College (postgraduate wing)</td>
<td>All postgraduates</td>
<td>82 Pokfulam Road</td>
<td><a href="http://www.hku.hk/stjohns">www.hku.hk/stjohns</a></td>
</tr>
<tr>
<td>Morrison Hall</td>
<td>UGC-funded programmes only</td>
<td>109 Pokfulam Road</td>
<td><a href="http://www.hku.hk/morrison">www.hku.hk/morrison</a></td>
</tr>
<tr>
<td>Residential Colleges:</td>
<td>UGC-funded programmes only</td>
<td>9 Lung Wah Street</td>
<td></td>
</tr>
<tr>
<td>Shun Hing College</td>
<td></td>
<td></td>
<td><a href="http://www.jockeyv3.hku.hk">www.jockeyv3.hku.hk</a></td>
</tr>
<tr>
<td>Chi Sun College</td>
<td></td>
<td></td>
<td><a href="http://www.shunhingcollege.hku.hk">www.shunhingcollege.hku.hk</a></td>
</tr>
<tr>
<td>Lap-Chee College</td>
<td></td>
<td></td>
<td><a href="http://www.chisuncollege.hku.hk">www.chisuncollege.hku.hk</a></td>
</tr>
<tr>
<td>New College</td>
<td></td>
<td></td>
<td><a href="http://www.lapcheecollege.hku.hk">www.lapcheecollege.hku.hk</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><a href="http://www.newcollege.hku.hk">www.newcollege.hku.hk</a></td>
</tr>
</tbody>
</table>

University-administered Non-hall Housing

Apart from Halls and Residential Colleges, the University also administers a number of flat-type residences for students.

Student Flats (Undergraduate students)

There are 12 Student Flats (96 bedspaces) at 6 Sassoon Road. Each flat accommodates eight students and is self-contained with its own air-conditioned living room, bedrooms, bathroom, kitchen, washing machine and separate main entrance. It is connected to the HKU Campus Network with data ports for internet access in all rooms.

Ching Lin Terrace Residence (Undergraduate and postgraduate students)

Ching Lin Terrace Residence is a nine-storey flat-type residence, most of which features single rooms, houses 126 students. It also features 21 double-bed rooms in some selected flats for postgraduate students bringing their spouses. It is within walking distance to the Main Campus.
Off-Campus Private Accommodation

Privately Rented Accommodation
If you do not want to reside in the university administered student residences, you can choose to find your own apartment or share a flat with your friends or other HKU students. Information on vacant flats and rooms can be found in local newspapers, real estate agencies or from the website of CEDARS. CEDARS gathers information on rooms and flats available for renting in the vicinity of the campus. The information is posted on an intranet database (intranet.hku.hk/osa/app/accom02.form) where all HKU members can get access to easily. CEDARS also compiles a monthly statistical report on rental information. Guidelines on signing a tenancy agreement are listed at cedars.hku.hk/housing.

As a general rule, the landlord will request the tenant to pay a two-month rental deposit and demand a contract that will last for a year or more. Places advertised in the newspapers are generally arranged by real estate agencies and they will levy a commission fee.

Bursary Scheme
CEDARS introduces “Bursary Scheme for Outside Accommodation” to non-local undergraduate students to enrich their residential experience at HKU. Students can understand more about and be better integrated into the local community. If a few students come together to rent an apartment, they can also learn to take care of and collaborate with one another. For details, please contact the CEDARS-Campus Life Section (cedars.housing@hku.hk).

HKU Home - Housing Enquiry Sessions
If you are interested in renting a flat near the University or finding a classmate to share a flat with you, come and meet CEDARS staff at the enquiry sessions. The sessions aim to provide you with private accommodation information, gather students who want to find housemates to rent a flat together and provide information of property agencies near HKU if needed. For enquiry, please contact the CEDARS-Campus Life Section (cedars.housing@hku.hk).
Counselling and Person Enrichment

CEDARS-Counselling and Person Enrichment Section (CEDARS-CoPE) is committed to empowering students to develop social capability and emotional resilience, to capitalise on their character strengths, and to live a fulfilling and psychologically healthy life so that they are able to achieve personal success, overcome life challenges and contribute to the community by demonstrating integrity, sensitivity and leadership.

You are welcome to try Psychometer – the online psychological tests on university adjustment, learning, social life, personality strengths, mental health etc. to gain a better self-understanding and identify ways to achieve a fruitful university life. You can also develop your personal profile and use this for setting realistic goals for your university years and make practical plans for self-improvement. Visit psyax. cedars.hku.hk to start your journey of self-understanding.

Learn more: cedars.hku.hk/cope

Careers and Placement

CEDARS-Careers and Placement Section is committed to nurturing students to become global talent possessing professional competencies and entrepreneurial mindset. It serves as a platform with all-round co-curricular programmes and career preparation resources which effectively support and empower you to explore and select suitable career options, acquire essential skills for workplace success, pursue a personally rewarding career and make positive impact on society. CEDARS also collaborates closely with employers and community partners and facilitate them to identify and recruit quality students and graduates to create values for their organisations and the community.

Please stay tuned to the daily email and website for news, workshops and events, and JIJIS (jjjis.org.hk) and NETjobs (cedars.hku.hk/NETjobs) for job information.

Learn more: cedars.hku.hk/cp
Language – Social Communication Enhancement

Striking up conversation with a stranger may be difficult. Pair up with your peers to brush up your language skills and enhance your confidence.

“Peer English Tutoring” connects you with a native or near-native English speaking Language Partner to practice conversational English in a stress-free environment. Spoken English is made easy by chatting about food, movies, travel and music.

“Survival Cantonese” provides practice sessions conducted by Cantonese Student Tutors to cover essential day-to-day “Survival Cantonese” phrases for non-Cantonese speakers. It is ideal for newly arrived non-Cantonese speakers.

Learn more: cedars.hku.hk/cope

Support to Student Groups

CEDARS offers support to individual student societies and groups in various ways from time to time. Under the umbrella of Support to Student Groups, for a maximum of three years, supported student groups which are not bona fide student societies of the Students’ Union are able to enjoy services including booking of rooms and facilities; advertising through posting various CEDARS’s publicity channels; advice on financial management/strategies (not involving any financial transaction); and advice on event management.

Learn more: cedars.hku.hk/support-to-student-groups
Tips on Adjustment

You are about to begin your university education at HKU. This transition involves some stress, but it provides opportunities for personal growth. Treasure any new experience as a learning opportunity and appreciate differences to enrich your university life.

Tips on Enjoying University Life

1. Make use of your freedom and autonomy wisely: explore and experiment with caution and self-discipline.
2. Improve yourself: set realistic goals at the beginning of each semester and monitor your progress regularly.
3. Manage your time efficiently: use a daily planner to prioritise and schedule your tasks.
4. Learn actively: participate in class and dialogue with professors, discuss with peers, read and reflect.
5. Broaden your perspective: learn about local and world issues by reading news and participating in discussions and campaigns.
6. Maintain good health: exercise and relax daily, eat properly and get enough sleep.
7. Expand your social support network: make friends from all backgrounds, join student societies, participate in social activities and keep in touch with friends and family.
8. Check how well adjusted you are to university life regularly through taking assessments at Psychometer (psyax.cedars.hku.hk) and contact CEDARS-Counselling and Person Enrichment Section (Tel: 3917 8388) when any need arises.
9. Visit cedars.hku.hk/fye for upcoming activities specially designed for first-year students.
10. Bookmark cedars.hku.hk for student resources, career planning, adjustment advice, information on service opportunities, educational funds and programmes, leaders’ resources, general education and other co-curricular programmes.
Student Groups and Networks

Hong Kong University Students’ Union (HKUSU)

The HKUSU, the largest student body established on-campus since 1912, is a non-profit organisation and the only official student body serving more than 16,000 students of HKU.

Student bodies of HKUSU include campus media and around 130 affiliated student organisations, each with distinctive objectives and functions that cater to the diverse interest of the student population. These student bodies are categorised into five main groups: Faculty and Academic Societies, Hall Students’ Associations, Sports Clubs, Cultural Clubs and Independent Clubs.

Learn more: www.hkusu.org

Postgraduate Student Association (PGSA)

The PGSA has been serving postgraduate students and alumni. Postgraduate students can make new friends under the welcoming atmosphere from the beginning of the postgraduate journey.

Learn more: www.pgsa.hku.hk

A list of student associations, clubs and societies is available at cedars.hku.hk/campuslife/societiesactivities/associations.

iMAP

iMAP is an online social networking platform for the HKU community exclusively. Members can search for private accommodation nearby, look for flatmates and other fellow students by interest, talent, nationality, current location and overseas experience etc. They can also stay in touch with the rest of the HKU community and share their travel experience while abroad.

Learn more: cedars.hku.hk/imap
Equality, Diversity and Sustainability

Equal Opportunities

HKU is committed to creating, promoting and maintaining an environment for staff and students which provides equality of opportunity, and which is free of any discrimination and harassment. We support equal opportunity and strongly oppose discrimination/harassment. We will take whatever action may be needed to prevent, and if necessary, discipline behaviour which violates the Equal Opportunity Policy.

Learn more: www.eounit.hku.hk

Handling Discrimination/Harassment Complaints

Our Equal Opportunity Policy forbids discrimination/harassment in activities carried out in the course of employment, education, provision of goods and services, or other activities organised by the offices of the University. Procedures for handling complaints of discrimination and harassment can be found on the website of the Equal Opportunity Unit at www.eounit.hku.hk/en/complaints-enquiries/procedures.

Parenting Needs

Facilities such as washrooms with baby-changing table at amenities centres, and baby care rooms on Main Campus, Centennial Campus and Sassoon Road Campus are available to parent students during their time on campus.

Learn more: cedars.hku.hk/campuslife/student-amenities/baby-care-rooms

Procedures for the Resolutions of Grievances of Students

We have a set of procedures for students who wish to make a complaint on an administrative or academic matter. To learn more, please visit ase.hku.hk/handbook/ug and refer to Appendix K of the Undergraduate Handbook Section for information.
Religious Needs
The Halal Food Corner is not merely a catering space for the Muslim community on campus, it is also a platform for promotion of cultural diversity and interaction among university members. A multi-faith prayer room for students and staff members is also available on 1/F of Fong Shu Chuen Amenities Centre. It offers an option for those who are in need of special praying venue during the day.

Lesbian, Gay, Bisexual and Transgender (LGBT)
CEDARS is committed to fostering a diverse campus to enrich your learning experience at HKU.

CEDARS-Counselling and Person Enrichment Section (CoPE) takes an affirmative approach on gender diversity. It promotes sensitive counselling service and welcomes anyone with struggles or questions on sexuality, no matter personal or general, to speak with CEDARS. It also advocates sexual diversity on campus through talks and supporting student advocacy groups.

Learn more about our services: cedars.hku.hk/cope

Sustainability
The Sustainability Office works to collaboratively develop, strengthen, and realise HKU’s institutional vision, commitments, and goals to integrate principles of sustainability into all aspects of the University's facilities, operations, and activities.

Our Policy on disposable plastic drink bottles aims to eliminate the sale and distribution of all disposable plastic bottles of one litre or less in volume at all university catering and retail outlets, vending machines, and events. Disposable plastic food service ware are not sold and distributed at campus catering outlets as well. HKU seeks to be a leader in reducing disposable plastics. To do this, we are working to become a single-use-plastic-free campus by September 2020. We will work to reduce disposable plastic food service ware, bottles, and event banners.

Learn more: www.sustainability.hku.hk
HKU provides physical and mental health services and financial assistance to students who are in urgent need:

**University Health Service (UHS)**

**Emergency Medical Services**
2/F and 3/F, Meng Wah Complex  
Mon to Fri: 8:40am – 5pm; Sat: 8:25am – 12:45pm  
**Emergency: 3917 1999***  
**Dental Emergencies: 2859 2511***  
* Support is only available during office hours

When the clinic is closed, please go to the nearest Accident and Emergency Department at Queen Mary Hospital, 102 Pokfulam Road, Hong Kong.
Learn more: [www.uhs.hku.hk](http://www.uhs.hku.hk) and [www.safety.hku.hk/homepage/pdf/RfME.pdf](http://www.safety.hku.hk/homepage/pdf/RfME.pdf)

**CEDARS-Counselling and Person Enrichment Section (CoPE)**

**Counselling Service**
Room 301-323, 3/F, Main Building  
Mon to Thu: 9am – 5:45pm; Fri: 9am – 6pm; Sat: 9am – 1pm  
To make an appointment,  
please call 3917 8388, email cedars-cope@hku.hk or visit Room 301-323, 3/F, Main Building.  
During after-office hours, please go to the nearest medical doctor or Accident and Emergency Department at the hospital for immediate support.  
Learn more: [cedars.hku.hk/cope](http://cedars.hku.hk/cope)

**CEDARS-Campus Life Section**

University Financial Assistance - Emergency Assistance  
3/F, Meng Wah Complex  
Call CEDARS at 3917 2305 for an appointment to meet a Student Advising Officer for assessment of your needs.

**Estates Office**

24-hour Security Control Centre  
Room 310, 3/F, Pao Siu Loong Building  
Tel: 3917 2882  

You may also find the following useful:  
Lost and Found Tel: 3917 2883  
Insurance Coverage

The University has a standard insurance coverage for students. Information on the insurance coverage can be found in the undergraduate and postgraduate handbooks. For details on the insurance coverage, please contact the Finance and Enterprises Office through email at feo_insurance@hku.hk or login to your HKU Portal account to find out more information about HKU’s Travel Insurance by following the path: SIS Menu -> Financial Services -> FEO Info and Hotlines -> Finance and Enterprises Office -> Insurance Information for Students.

You should note that the University would only provide standard travel insurance coverage, and would not insure any personal cash or property of students in any circumstances. If additional or special insurance coverage is required, it is entirely up to the student concerned to make personal arrangement at own expense.

Emergency Assistance When Travel Overseas

HKU has engaged the International SOS (Intl.SOS) to provide general assistance, local information such as nearby clinic/pharmacy, police station, translation services, etc., or travel advice to all HKU students. The Intl.SOS 24/7 Assistance Center hotline is +852 2528 9900. Students are required to retrieve HKU membership number for using the hotline at www.cedars.hku.hk/ISOSoverview (HKU Portal Login is required). Students who contact International SOS for advice and assistance are strongly encouraged to give consent to International SOS to release their information to HKU, so that the University would be able to provide necessary, timely and comprehensive support to the students concerned. Intl.SOS is NOT an insurance company to provide compensations or financial support under the insurance terms.

Subject to the terms, conditions and exclusions of HKU’s Group Travel Insurance Policy, for request of urgent/emergency assistance such as deposit guarantee for hospital admission, immediate medical care and/or hospitalisation for bodily injury or sickness, or emergency rescue (medical related), etc., students should contact Zurich (the insurer)’s 24-hour Emergency Assistance Service Hotline at +852 2886 3977 and quote HKU policy number for assistance.

Learn more: cedars.hku.hk/overseasemergencymergencyassistance
Contacts of Major Offices

Faculty Offices

**Faculty of Architecture**
4/F, Knowles Building
Tel: 3917 2149
Email: faculty@arch.hku.hk

**Faculty of Arts**
Room 4.05, 4/F, Run Run Shaw Tower, Centennial Campus
Tel: 3917 8977
Email: arts@hku.hk

**Faculty of Business and Economics**
4/F, K.K. Leung Building
Tel: 3917 5343
Email: fbeinfo@hku.hk

**Faculty of Dentistry**
Prince Philip Dental Hospital,
34 Hospital Road, Sai Ying Pun
Tel: 2859 0390
Email: dental@hku.hk

**Faculty of Education**
Room 420, 4/F, Meng Wah Complex
Tel: 3917 6044
Email: edfac@hku.hk

**Faculty of Engineering**
Room 501, Haking Wong Building
Tel: 3917 2803
Email: enggfac@hku.hk

**Faculty of Law**
10/F, Cheng Yu Tung Tower,
Centennial Campus
Tel: 3917 2951
Email: lawfac@hku.hk

**Li Ka Shing Faculty of Medicine**
6/F, William MW Mong Block,
21 Sassoon Road
Tel: 3917 9175
Email: medfac@hku.hk
Faculty of Science  G/F, Chong Yuet Ming Physics Building
Tel: 3917 2683
Email: science@hku.hk

Faculty of Social Sciences  11/F, The Jockey Club Tower,
Centennial Campus
Tel: 3917 1234 / 3917 1235
Email: socsc@hku.hk

University Offices

Academic Advising Office  Room 212, 2/F, Knowles Building
Tel: 3917 0128
Email: aaoffice@hku.hk

Academic Services Office  Room G-04, Run Run Shaw Building
Tel: 2859 2433
Email: asoffice@hku.hk

China Affairs Office  9/F, Knowles Building
Email: chinaaffairs@hku.hk

Common Core Office  Room 136, 1/F, Main Building
Tel: 2219 4957
Email: commoncore@hku.hk

Equal Opportunity Unit  Room 107, 1/F, Main Building
Tel: 3917 1768
Email: eounit@hku.hk

Finance and Enterprises Office  1/F, Knowles Building
Tel: 2859 2337 (Student Matters)
Email: feo_student@hku.hk

Graduate School  Room P403, Graduate House
Tel: 2857 3470
Email: gradsch@hku.hk

Horizons Office  Room 136, 1/F, Main Building
Tel: 2857 8539
Email: horizons@hku.hk
<table>
<thead>
<tr>
<th>Section</th>
<th>Location</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Information Technology Services</strong></td>
<td>General Enquiry Counter and Service Desk: 1/F, Library Building (Old Wing)</td>
<td>Tel: 3917 0123 Email: <a href="mailto:ithelp@hku.hk">ithelp@hku.hk</a></td>
</tr>
<tr>
<td><strong>International Affairs Office</strong></td>
<td>G/F, Fong Shu Chuen Amenities Centre</td>
<td>Email: <a href="mailto:goabroad@hku.hk">goabroad@hku.hk</a> (HKU Study Abroad Programmes) / <a href="mailto:exchange@hku.hk">exchange@hku.hk</a> (Incoming Programmes)</td>
</tr>
<tr>
<td><strong>Scholarships Office</strong></td>
<td>9/F, Knowles Building</td>
<td>Tel: 2219 4422 Email: <a href="mailto:scholarships@hku.hk">scholarships@hku.hk</a></td>
</tr>
<tr>
<td><strong>Security Control Centre</strong></td>
<td>Room 310, 3/F, Pao Siu Loong Building</td>
<td>Tel: 3917 2882 (24-hour) Email: <a href="mailto:security@estates.hku.hk">security@estates.hku.hk</a></td>
</tr>
<tr>
<td><strong>University Health Service</strong></td>
<td>2/F and 3/F, Meng Wah Complex</td>
<td>Tel: 2549 4686 (Medical Appointment)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2859 2511 (Dental Appointment)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Email: <a href="mailto:uhealth@hku.hk">uhealth@hku.hk</a></td>
</tr>
<tr>
<td><strong>Centre of Development and Resources for Students</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Campus Life Section</strong></td>
<td>3/F, Meng Wah Complex</td>
<td>Tel: 3917 2305 Email: <a href="mailto:cedars@hku.hk">cedars@hku.hk</a></td>
</tr>
<tr>
<td><strong>Careers and Placement Section</strong></td>
<td>3/F, Meng Wah Complex</td>
<td>Tel: 3917 2317 Email: <a href="mailto:careers@hku.hk">careers@hku.hk</a></td>
</tr>
<tr>
<td><strong>Counselling and Person Enrichment Section</strong></td>
<td>Room 301-323, 3/F, Main Building</td>
<td>Tel: 3917 8388 Email: <a href="mailto:cedars-cope@hku.hk">cedars-cope@hku.hk</a></td>
</tr>
<tr>
<td><strong>Student Development Team</strong></td>
<td>3/F, Meng Wah Complex</td>
<td>Tel: 3917 8387 Email: <a href="mailto:cedars-programmes@hku.hk">cedars-programmes@hku.hk</a></td>
</tr>
<tr>
<td><strong>General Education Team</strong></td>
<td>2/F, Pao Siu Loong Building</td>
<td>Tel: 3917 5044 Email: <a href="mailto:gened@hku.hk">gened@hku.hk</a></td>
</tr>
</tbody>
</table>
Libraries

Main Library  Main Library
Tel: 3917 2203
Email: libis@hku.hk

Dental Library  5/F and 6/F, Prince Philip Dental Hospital, Sai Ying Pun
Tel: 2859 0402
Email: denlib@hku.hk

Fung Ping Shan Library  4/F – 6/F, Main Library
Tel: 3917 2203
Email: fpslib@hku.hk

Lui Che Woo Law Library  1/F and 2/F, Cheng Yu Tung Tower, Centennial Campus
Tel: 3917 2914
Email: lawlib@hku.hk

Music Library  11/F, Run Run Shaw Tower, Centennial Campus
Tel: 3917 2218
Email: muslib@hku.hk

Tin Ka Ping Education Library  8/F, Meng Wah Complex
Tel: 3917 2205
Email: edulib@hku.hk

Yu Chun Keung Medical Library  LG1, William MW Mong Block, 21 Sassoon Road
Tel: 3917 9215
Email: medlib@hku.hk

Student Groups

Hong Kong University Students’ Union  Level UG1, Composite Building
Tel: 2546 8455
Email: union@hku.hk

The Postgraduate Student Association  P407, Graduate House
Email: pgsa@hku.hk
Baby Care Room
Filtered Water
Photocopying
Supermarket & Convenience Store
Construction of New Block

Wei Lun Hall
Madam S.H. Ho Residence for Medical Students
Lee Hysan Hall
R.C. Lee Hall
Dexter H.C. Man Building
Laboratory Animal Unit

Estates Building
Pauline Chan Building
William M.W. Mong Block
Laboratory Block (Jockey Club Clinical Research Centre)
Patrick Manson Student Residence
HKJC Bldg. for Interdisciplinary Research
Li Ka Shing Faculty of Medicine
Annex Building (under construction)
Academic Building at No.3 Sassoon Road (under construction)

Some Departments at miscellaneous hospitals not shown
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